

Record of Proceedings

Minutes of the Atwater Township Trustees meeting held at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on September 10, 2019 @ 7:00 PM

ATTENDANCE

Trustees: John Kovacich, Peggy Bainey, Lynn Whittlesey, Fiscal Officer, Linda Allen, Walt Bainey, Phil Cox, Martha Bevard, Mel Russell, Shirley McAlicher, Dave Brannon, Wayne Robertson, Emily Lashley, Mike Lanham, John Allen, Tom Nellis, Larry Fiegly, Mike Stankiewicz were in attendance.

John Kovacich called the Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes; John Kovacich– yes. Motion Carried

Lynn made a motion to approve the August 27, 2019 Regular Meeting Minutes. John second. Roll Call: Lynn Whittlesey yes, Peggy Bainey – yes; John Kovacich– yes. Motion Carried

COMMUNICATIONS

2020 Census Follow Up Waterloo School Levy Meeting PDM & FMA
Notice of funding

Approval of Fire Alarm Budget Committee Local Gov. Funding ODOT
Finalized Document Luli Bid for Moff Road and the Cemetery Drive

Portage County Soil & Water Flyer

FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement. Lynn made a motion to accept the Financial Statements. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

Mel gave the gas/diesel report for August. Road Department used 24.3 gallons of gas and 205.6 gallons of diesel. The AFD used 3.6 gallons of gas and 95.5 gallons of diesel.

Mel gave the August run report, we had 22 runs. Mel stated that we are even with this time last year.

We have two employees enrolled in the ERM classes. UH will pay all cost except for the \$70 each for the testing. One of our employees is also an employee from Deerfield. Deerfield will split this cost with us.

The AFD will have pump testing of the trucks next week.

Dave Brannon inquired if we received squad back from Myers. The answer was yes, but we are taking back as there is a clicking noise going on.

ROAD DEPARTMENT

The Road Department have been patching bad spots in Township Roads.

We received the first purchase order for the grant from ODOT for the post for the new road signs. We also received the paperwork for signs on Petrie and Laubert Roads.

We received the bid from H. Luli for the paving of the 2 ½ miles on Moff Road at a cost of \$49,410.00 and the Cemetery driveway at a cost of \$14,080. John made a motion to accept the bid from H. Luli for the paving of Moff Road now and to do the Cemetery driveway in the spring. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

The Road guys have been keeping up with the mowing. They also tied in the south catch basin. We got power to the pavilion now. Been spreading topsoil around the headstones in the Cemetery.

Dave Brannon inquired if there was a motion detector at the Park. John said no, lights on a time from dusk to dawn.

Mike Lehman asked who was in charge of turning light/power on at pavilion. Lynn is responsible for this.

Tim and Milt pulled the benches out of the park to install in town square.

Mike Briggs will not be re-painting the Atwater Township sign. Municipal Sign will be making a 48" x 80" sign for us at a cost of approximately \$400. They will be sending us a proof to approve. Dave Brannon asked about an electronic sign for the Township, the cost of such would be between \$15,000 and \$35,000. Randolph's sign cost around \$25,000.

John will talk to Lisa from Ohio Edison to see about power be dropped for possible light on Atwater sign.

ZONING

Old & New Business

No permits were issued. Two complains received: 36 Atwater Avenue home has been for sale for a while, but vacant all summer. Lawn is extremely overgrown.

Continuing to keep an eye on 6214 Washington Street, if no improvements are made by Friday Emily will attempt to contact homeowner again. Phil Cox said that some of the junk cars had been removed.

Peggy made a motion to hire Shirley McAlister at a rate of \$200/month as Zoning Secretary. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Peggy made a motion to change the Zoning Office hours to Monday 5 to 7. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Martha Bevard said there are still chickens on Maple Street. Emily will check into this.

The Zoning Commission is working on a new zoning rule permitting up to six chickens, a permit will be needed. The Trustees are to determine the cost of the permit. We will be following pretty much what Kent has been doing concerning chickens. Anything less than five acres will require a permit. Dave Brannon is ok with chickens on a one-acre lot but not so much on a 50' lot.

Larry Fiegly said that the Zoning Commission is trying to turn Atwater into a Homeowner's Association. Phil said this is not formalized yet.

Still living in trailer at 1499 Whittlesey Avenue.

Peggy asked Emily if Dan had sent out letter to Hillcrest homeowner that has garbage laying around. Emily to check

Dave Brannon asked if we needed to look for a new maintenance person, since the current one is now the Zoning Inspector. John said no Emily could hold both position.

CEMETERY/REAL ESTATE/PARK

One deed for a Cemetery lot.

ADMINISTRATION

Old Business & New Business

Peggy said that she had email Jeremy Mitchell about the fireproof room he is installing. As of this meeting he has not responded. Peggy carbon copied both John and Lynn on this.

Peggy made a motion to hold Halloween on Sunday, October 27th from 2 pm to 4 pm. John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Receipts 150-2019 thru 160-2019 totaling \$19,867.23. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Blanket Certificate 26-2019 totaling \$5,000.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Electronic Funds 214-2019 and 215-2019 totaling \$2,712.96. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 35872 thru 35882 totaling \$10,214.68. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 35883 thru 35885 totaling \$1,355.82. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 201-2019 through 212-2019 totaling \$8,461.96. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrant 35886 totaling \$1,579.07. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Lynn motioned at 7:50 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.


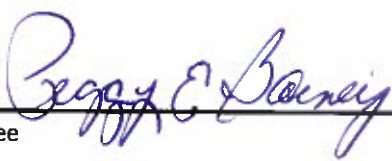
Lynn motioned at 7:51 pm to go back into Regular session, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine –yes, John Kovacich – yes. Motion Carried.


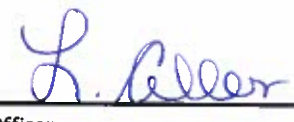
John motioned at 7:52 to adjourn. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes; John Kovacich– yes. Motion Carried

ANNOUNCEMENTS

Pancake Breakfast @ AFD October 6th 8 am to noon

October 6th 1 pm to 5 pm Waterloo Homecoming Harvest Cruise-In

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer