

## Record of Proceedings

### Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on September 12, 2017 @ 7pm

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Townhall located at 1219 St. Rt. 183 in Atwater, Ohio

#### ATTENDANCE

Trustees Lynn Whittlesey, Peggy Bainey, John Kovacich, Fiscal Officer, Linda Allen, Walt Bainey, Martha Brevard, Mel Russell, Larry Fiegly, Wayne Robertson, Dan Kolasky, Bonnie Bowker, Dave Brannon, Greg Jones were all in attendance.

John Kovacich called the Regular Meeting to order at 7 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes.

Meeting was opened with the Pledge and the Lord's Prayer.

John Kovacich asked if the Board received and reviewed the August 22, 2017 Regular Meeting Minutes. Peggy moved to approve the August 22, 2017 Regular Meeting minutes. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

#### COMMUNICATIONS

John said that we received a flyer from OTARMA Risk Management, NOPEC opt out, Monthly Regional Planning Booklet. Also a flyer on Zoning Workshops on October 29<sup>th</sup>.

#### FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. With no questions or concerns, Lynn moved to approve the financial statement. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

#### FIRE DEPARTMENT

##### Old Business

Mel informed us that he got the new tanker back last Thursday, and they did a nice job on the repairs. He is now hoping that it all holds together. On the way home from picking up the tanker a valve gasket started leaking, and new one is being sent up for us to replace.

We are still having issues with the 1114 trouble with starting. The shift pad was replaced, when Mel went to pick up the truck did not start. Waited a bit and it finally did start. Brought back to shop and had to jump start the truck. It is stuck in neutral. Some sort of computer issues preventing the truck from starting. Computer thinks that the truck is in Drive and won't let it start. Mel contacted Williamson again, but they stated as far as they were concerned they fixed the problem and this is a new problem. Mel to call Chris Meduri for his thoughts on this subject, possibly a breach of contract. Lynn suggested that we take to another shop for a second opinion.

Peggy mentioned that we needed to go into Executive session to discuss personnel issues regarding employee having surgery and needing light duty.

##### New Business

Mel gave the August gas and diesel report. The Road Department used 69.9 gallons of gas and 94.4 gallons of diesel. The AFD used 79.1 gallons of gas and 225.9 gallons of diesel.

Mel also gave the run report for August: They had a total of 45 runs for the month. We are about 21 calls ahead of this time last year.

#### ROAD DEPARTMENT

##### Old Business & New Business

John said that the Road Department crew was keeping up with the mowing, and ditch cleaning. They also installed a new pipe on Virginia Road, as well as primer and sealer on the garage roof to make it last a couple more years.

Henderson sent out a new cutting edge to replace the one that was broken in transit.

Peggy mentioned an unnamed resident who is dumping trash on the berm on Marshall Road. He said that he has been doing this for years. John to follow up on, perhaps send out letter to resident to cease.

Health Department did mosquito testing and found that we had mosquitos with West Nile Virus. They gave us DUNKS to pass out to residents to put in their ponds to help get rid of mosquitos.

## **ZONING**

### **Old Business & New Business**

Dan Kolasky presented his Zoning Report. Two permits were issued one for an addition the other for a demolition. A lot split is completed on the Old Haenftling Farm at 183 and Virginia.

The Portage County Building Department sent a letter to the property owners at 1196 Porter Road stating that there was construction but that no permits were issued.

John said that we received a letter from Chris Meduri about the property located at 741 Porter Road and if we wanted to forgive the \$675 in court cost from putting it up at Sheriff Sale.

## **CEMETERY/REAL ESTATE/PARK**

### **Old Business & New Business**

John received a tax letter, thought it was about the garage that we tore down. Found out it was about the new pavilion at the park. John is following up on this.

## **ADMINSITRATION**

### **Old Business & New Business**

Linda requested a motion to approve 4 LifeForce Resident Waivers totaling \$1,055.00. Lynn made the motion to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Linda mentioned in the Grassroots' Clipping there was an article on grants for gas station cleanup.

Bonnie Bowker still following up on Halloween Trunk or Treat. Bu as of now it will be October 29<sup>th</sup> 2 to 4.

Peggy was contacted by a resident wanting to know if we were going to get city water. NO

Peggy was also contacted by another resident wanting to know if we were going to have a second cleanup day. NO

Linda requested a motion to approve Receipts 152-2017 thru 162-2017 totaling \$19,455.08. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Linda Allen requested a motion to approve Purchase Orders 27-2017 thru 30-2017 totaling \$113,100.41. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Withholding Vouchers 238-2017 thru 239-2017 totaling \$2,613.82. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain

, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 34805 thru 34835 totaling \$122,136.15. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 34837 & 34838 totaling \$1,185.15. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 220-2017 through 236-2017 & 240-2017 totaling \$7,981.87. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 34802 and 34804 totaling \$2,578.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned at 7:55 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned at 7:56 pm to go back into Regular session Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.


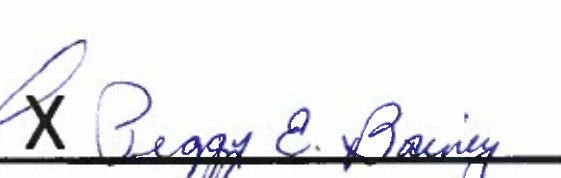
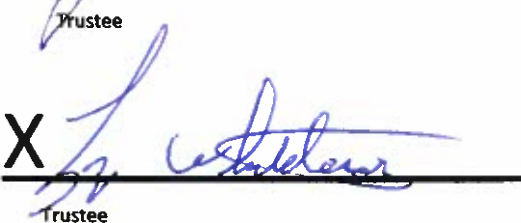
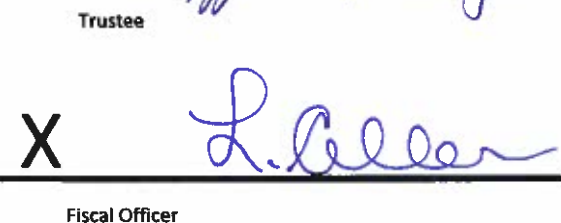
John made a motion at 8.00 pm to go into Executive Session to discuss personnel issues regarding employee having surgery and needing light duty. Peggy Second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John made a motion at 8.07 to go back into Regular Session. Peggy Second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried. This is of personal medical nature of the employee and requires no action from the Trustees.

Peggy Second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Lynn Whittlesey motioned to adjourn the meeting at 8:09 pm, Peggy seconded. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion carried.

#### ANNOUNCEMENTS

X		X	
	Trustee		Trustee
X		X	
	Trustee		Fiscal Officer