

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on December 28, 2017 @ 7pm

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Townhall

ATTENDANCE

Trustees Lynn Whittlesey, Peggy Bainey, Fiscal Officer, Linda Allen, Walt Bainey, Martha Brevard, John Allen, Larry Fiegly, Dave Brannon, Mel Russell, Shirley McAlicher, Tom Nellis, Kay Hochar, Melinda Bozek, were all in attendance.

Peggy Bainey called the Regular Meeting to order at 7 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – absent.

Peggy Bainey asked if the Board received and reviewed the December 12, 2017 Regular Meeting Minutes. Peggy moved to approve the December 12, 2017 Regular Meeting Minutes. Lynn second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – absent. Motion Carried.

John Kovacich arrived at the meeting at 7:03 pm

COMMUNICATIONS

John stated that Mike Kerrigan will be replacing Maureen Fredericks on the Portage County Commissioners for the remainder of her term. John mentioned that we had received information on the NOPEC Grant that is available to us. The Portage Health District sent back the map for us to review. The OTA sent a final list of the officers elected that will be announced at the OTA end of January. Virginia Road has gone thru a speed survey back in 2000, and the speed limit on Virginia is 40 mph. The speed survey on Moff Road has been completed and it will be 6 to 8 weeks for us to have the results. We also received a pipeline safety letter, and a letter from Time Warner changeling its name from Time Warner to Charter.

FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement and November Bank Reconciliation. With no questions or concerns, Lynn moved to approve the financial statement and November Reconciliation. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

No old items to report.

Mel Asked for an executive session to discuss potential probationary member for the AFD.

Mel gave the gas/diesel report for November. Road Department used 17.9 gallons of gas and 47 gallons of diesel. The AFD used 20 gallons of gas and 198.4 gallons of diesel.

Mel gave the November Monthly Fire Department Run Report. We had a total of 17 incidents in November.

Peggy made a motion for 2 sets of work boots, one for Mel Russell and one for Tom Nellis. John second. second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

ROAD DEPARTMENT

Old Business & New Business

John stated that the wheel went out on the Dodge Ram Truck and that the Road Department had fixed it in house and spent around \$1,500 to replace. John also stated that we need new tires for the Dodge Ram and for the trailer. The new truck worked fantastically.

ZONING
Old & New Business

Dan Kolasky was absent no zoning report.

Larry Fiegly inquired to the status of our Zoning Boards. Lynn said that he had just recently found the list and was working on it.

John said that Regional Planning will update and review our Zoning Book for us.

CEMETERY/REAL ESTATE/PARK
Old Business & New Business

Lynn said not much going on, there was however, a woman who called on Christmas Day to rent the Townhall as the VFW in Deerfield stood them up. They paid Lynn the \$100 fee plus a \$25 tip.
.....

ADMINISTRATION
Old Business & New Business.

Lynn made a motion to accept the following:

RESOLUTION 12-2015

As Per ORC 505.60: Full-Time Employees and Elected Officials may waive the Medical Insurance & Prescription Drug Program if they have other coverage that they are enrolled in. At the time of declination of the Township Medical Policy, a Full-Time Employee or Elected Official shall be eligible for reimbursement for their out-of-pocket premiums for medical insurance incurred by the other insurance policy covering said Full-Time Employee, Elected Official and, if applicable, eligible dependents of said eligible Full-Time Employee or Elected Official.

Proof of other coverage is required to be submitted to the Fiscal Officer prior to January 1st. Should a change in insurance coverage, premium payments etc., occur within the calendar year the Fiscal Officer must be notified as soon as possible but no more than 30 days after the change. Reimbursement amounts may not exceed amount based on average billable premium per the Medical Mutual Contract. John second. Roll Call: Lynn – Yes, Peggy – Yes, John – Yes. Motion Carried.

Lynn made a motion to accept the following:

RESOLUTION 13-2015

For all employees to be eligible for medical insurance reimbursement if it becomes available again.

John second. Roll Call: Lynn – Yes, Peggy – Yes, John – Yes. Motion Carried.

Lynn made a motion to pay the elected Trustees & Fiscal Officer their salary in 2018 John second. Roll Call: Lynn – Yes, Peggy – Yes, John – Yes. Motion Carried.

John made a motion to accept the Temporary Budget as presented. Peggy second. Roll Call: Lynn – Yes, Peggy – Yes, John – Yes. Motion Carried.

2018 Temporary Budget

FUND	Fund Balance	First quarter 2017	2018 Temp APPROPRIATIONS
1000 GENERAL	\$419,619.71	\$40,016.38	\$70,000.00
2011 MVLT	\$12,083.32	\$0.00	\$1,000.00
2021 GAS TAX	\$85,058.19	\$6,850.72	\$25,000.00
2031 ROAD & BRIDGE	\$88,027.85	\$20,101.60	\$25,000.00
2041 CEMETERY	\$58,739.59	\$2,165.55	\$13,000.00
2111 FIRE	\$433,275.93	\$42,566.97	\$80,000.00
2181 ZONING	\$14,008.62	\$0.00	\$1,000.00
2231 PERMISSIVE	\$32,409.64	\$0.00	\$5,000.00
2281 AMBULANCE	\$86,314.14	\$10,919.11	\$32,000.00
2401 LIGHTING	\$360.58	\$1,111.96	\$0.00
Cemetery Bequest		\$0.00	\$0.00
TOTAL	\$1,229,897.57	\$123,732.29	\$252,000.00

Linda requested a motion to approve Receipts 237-2017 thru 249-2017 totaling \$5,093.60. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Withholding Voucher 346-2017 totaling \$4,392.75. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 34974 thru 34994 totaling \$9,592.75. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 34972 totaling \$456.96. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 338-2017 through 344-2017 totaling \$3,332.76. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 34971 and 34973 totaling \$2,578.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

John motioned at 7:47 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

John motioned at 7:48 pm to go back into Regular session Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

John made a motion at 7:49 pm to go into Executive Session. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion carried.

John made a motion at 8:02 pm to go back into Regular Session. Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion carried.

No action was taken in the Executive Session. Just further evaluation, we will act upon at a later date.

John motioned to adjourn the meeting at 8:05 pm, Lynn seconded. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

X [Signature] X Peggy E. Baine
Trustee Trustee

X [Signature] X [Signature]
Trustee Fiscal Officer