

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on January 9, 2018 @ 7pm The Atwater Township Trustees held their regular scheduled meeting at the Atwater Townhall

ATTENDANCE

Trustees Lynn Whittlesey, Peggy Bainey, John Kovacich, Fiscal Officer, Linda Allen, Walt Bainey, Martha Brevard, Larry Fiegly, Dave Brannon, Mel Russell, Shirley McAlicher, Tom Nellis, Kay Hochar, Melinda Bozek, Tom Nellis, Shirley McAlicher, Kris Beans, Dan Kolasky, Phil Cox were all in attendance.

John Kovacich called the Regular Meeting to order at 7 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the December 28, 2017 Regular Meeting Minutes. Lynn moved to approve the December 28, 2017 Regular Meeting Minutes. John second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

COMMUNICATIONS

John stated that we received a packet from Regional Planning, received the new Portage Recycle Schedule for 2018.

FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. Lynn pointed out that the receipts were in error, they were end of December instead of the first of January. John moved to approve the financial statement with the proper corrections made. Lynn second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

No old items to report.

Mel gave the gas/diesel report for December. Road Department used 32.1 gallons of gas and 133.4 gallons of diesel. The AFD used 48 gallons of gas and 288.7 gallons of diesel.

Mel gave the December Monthly Fire Department Run Report. We had a total of 26 incidents in December. End of the year totals were 2017 - 330, and 2016-309.

John stated that the wheel went out on the Dodge Ram Truck and that the Road Department had fixed it in house and spent around \$1,500 to replace. John also stated that we need new tires for the Dodge Ram and for the trailer. The new truck worked fantastically.

Peggy said she spoke to Chris Meduri and Williamson will be sending us a monthly payment until debt is paid off.

Chris Meduri is also sending us updated paperwork on vacation, sick, comp policy.

Peggy stated that she had received phone calls concerning why two officers at the AFD got raises but not the chief. John said this issue would have to be revisited.

Lynn asked for phone numbers of people who called Peggy about the AFD pay, Peggy refused to give to him.

Peggy said that Chris Meduri said that the Trustees could make a motion that all officers of the AFD must be residents of Atwater.

Another question asked: why does the AFD chief have to attend all the Trustee Meetings and yet the Road Department supervisor does not. John said that he stays in close contact with Tim and Milt of the Road Department and reports at the Trustee Meeting on what is going on in the Road Department.

ROAD DEPARTMENT
Old Business & New Business

John stated that the Road Department crew has been working on the Dodge Ram, and keeping up with salting and plowing the roads.

We are waiting to hear about the speed limit study of Moff Road.

We are waiting for the Ohio Public Works grant to come thru.

ZONING
Old & New Business

Dan Kolasky nothing new to report this period.

John said that Regional Planning will update and review our Zoning Book for us.

Peggy made a motion for Phil Cox to join the Zoning Commission with his term ending December 31, 2022. John second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

John made a motion to put Martha Brevard on the Zoning Appeals Board with her term ending December 31, 2022. Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

CEMETERY/REAL ESTATE/PARK
Old Business & New Business

Lynn said that we received blessings from the Portage County Water Department stating that our grease traps were fine.

John said that in the near future we will need to invest in some TLC on the Townhall building, doing a little bit each year.

John asked for thoughts on the walking track at the park. It is time to submit the grant for this project. John will contact Miller Construction and Werab Construction for quotes on this project.

John is still waiting to hear back from the Atwater Youth Football commission on when things are going to start happening at the park. ie: concession, restrooms

Lynn said that we received a letter of resignation from Erin McBride. John made a motion to accept Erin's resignation. Peggy second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda to put ad in newspaper for maintenance position, resumes to be in by January 19th and interviews will be held on January 23rd at 6 pm before regular meeting.

ADMINSITRATION
Old Business & New Business.

Linda asked for a motion to approve the 2018 Permanent Budget & Appropriations. John made a motion to accept the 2018 Permanent Budget. Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Receipts 1-2018 thru 6-2018 totaling \$11,076.61. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda Allen requested a motion to approve Purchase Order 1-2018 totaling \$515.43. Peggy moved to approve, John second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Withholding Vouchers 19-2018 & 20-2018 totaling \$2,684.75. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 34995 thru 35000 & 35005 totaling \$1,967.89. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 35002 & 35003 totaling \$1,185.15. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 1-2018 through 17-2018 totaling \$6,568.69. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.



Linda requests a motion to approve Road Department Payroll Warrants 34971 and 34973 totaling \$2,578.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baine – yes, John Kovacich – yes. Motion Carried.


John motioned at 8:35 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Lynn motioned at 8:36 pm to go back into Regular session Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned to adjourn the meeting at 8:37 pm, Lynn seconded. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

X  X 
Trustee Trustee

X  X 