

## **Record of Proceedings**

### **Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on February 13, 2018 @ 7:01pm**

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Townhall

#### **ATTENDANCE**

Trustees Lynn Whittlesey, Peggy Bainey, John Kovacich, Fiscal Officer, Linda Allen, Walt Bainey, Martha Brevard, Mel Russell, Tom Nellis, John Allen, Phil Cox, Larry Fiegly, Paula Baughman, Shirley McAlister, Kay Hochar and from the Health Department: Becky Lehman, Judy Retteg, Julie Klusky were all in attendance.

John Kovacich called the Regular Meeting to order at 7:01 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the January 23, 2018 Regular Meeting Minutes. Lynn moved to approve the January 23, 2018 Regular Meeting Minutes. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

#### **COMMUNICATIONS**

John stated that we received a flyer for banner signs, OTA information, Portage County Water & Soil, and questionnaire for boundary annexation.

Becky Lehman from the Portage County Health Department spoke on programs offered by the Health Department...septic system replacement/repair grants, and car seats and pack n play given out to folks in need.

#### **FINANCIAL**

John Kovacich asked if there were any corrections or additions to the Financial Statement. Lynn moved to approve the financial statement. John second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

#### **FIRE DEPARTMENT**

##### **Old Business & New Business**

Chris Meduri called Mel and informed him that a letter was received from Williamson agreeing to pay us \$200/month until paid off.

John made a motion to accept Nimishillen Township Fire Department to do our dispatching for 2018. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John made a motion to send Tom Nellis to the Arson Seminar on February 24 & 25 at a cost of \$110 plus mileage, motel and food. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Mel gave the gas/diesel report for January. Road Department used 20.7 gallons of gas and 291.9 gallons of diesel. The AFD used 34.2 gallons of gas and 113.4 gallons of diesel.

Mel gave the January Monthly Fire Department Run Report. We had a total of 36 incidents in January.

Mel requested to go into Executive Session to discuss AFD personnel hiring.

Paula Baughman requested funding to send three to five AFD personnel to the ITLS Conference April 12-15, 2018. Cost is \$400 per person plus meals, mileage, and lodging. Lynn made a motion to approve the AFD to attend the ITLS Conference. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda gave Paula information on OTARMA's grant for fire departments

**ROAD DEPARTMENT  
Old Business & New Business**

John said that we received a letter form OPW Commission approving grant for German Church Road in the amount of \$169,900.

Lynn spoke to Tim Kost about the water leaving his property onto Moff Road.

Lynn spoke to Jim at the Portage County Engineers office about the water on Hillcrest. This is not Atwater's issue; it is the homeowners. John said we need to get the flow of water away from the road surface.

John read Resolution 18-0078 from Portage County Engineers Office regarding Portage County bridges which are either closed or posted for weight reductions.

**ZONING  
Old & New Business**

Dan Kolasky absent.

Lynn spoke to Brad Cromes about the garage across the street from the AFD. \$27,000 in arrears in taxes.

Kay Hochar requested that additional dirt be placed on her husband grave, water is pooling there.

**CEMETERY/REAL ESTATE/PARK  
Old Business & New Business**

Christi Drake of our local Girl Scout Troop would like to put up a Library Box to share with our residents. Lynn will talk to her to see where she would like to put it.

Lynn said that the gutters on the Historical Society house needs to have covers put on the gutters as they are nasty to clean. We will be getting prices to see how this can be done.

The grant for the walking track at the park has successfully been submitted at the end of January.

**ADMINSITRATION  
Old Business & New Business**

John made a motion to accept two LifeForce Resident Waivers totaling \$423.90. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda presented the info on NOPEC Opt-out...we are not

John made a motion to enter into agreement with NOPEC for the Energized Community Grant. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

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*John Kovacich made a motion to accept:*

**RESOLUTION 5-2018  
NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)  
ENERGIZED COMMUNITY GRANT PROGRAM  
(NEC GRANT (S))**

**A RESOLUTION AUTORIZING ALL ACTIONS NECESSARY  
TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL  
(NOPEC) ENERGIZED COMMUNITY GRANT(S)**

**WHEREAS**, the Township of Atwater, Ohio is a member of the Northeast Ohio Public Energy Council (NOPEC) and is eligible for one or more NOPEC Energized Community Grant(s) for 2018 (NEC Grant(s)) as provided for in the NEC Grant Program guidelines, and

**WHEREAS**, The Township wishes to enter into a Grant Agreement with NOPEC, Inc. in the form attached to the Resolution to receive one or more NEC Grant(s) for 2018, and to authorize the Township Trustees to execute the Grant Agreement with NOPEC, Inc. in the form attached.

**NOW, THEREFORE**, BE IT ORDAINED BY THE BORAD OF TRUSTEES OF ATWATER TOWNSHIP, COUNTY OF PORTAGE, AND STATE OF OHIO, THAT:

**SECTION 1.** This Board of Trustees finds and determines that it is in the best interest of the Township to accept the NEC Grant(s) for 2018, and authorized the Board of Trustees to execute the Grant Agreement with NOPEC, Inc. in the form attached.

**SECTION 2.** This Board of Trustees determines that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees and that all deliberations of this Board of Trustees and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Lynn Whittlesey second. Roll Call: Lynn – yes, Peggy – yes, John – yes. Motion Carried

**DATED ADOPTED:** February 13, 2018

John Kovacich,  
Chairman of Board of Trustees

**Attest:** this 13 day of February, 2018

Linda Allen,  
Fiscal Officer

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Linda presented the information on the MORE grant for 2018. The Road Department will use this year.

Linda explained that she had a meeting with a rep from OTARMA to discuss our insurance coverage. She explained that we need to consider upping the coverage on our ambulances. We are waiting for quote from OTARMA.

Linda requested a motion to approve Receipts 18-2018 thru 31-2018 totaling \$11,379.44. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried

Linda Allen requested a motion to approve Blanket Certificates 6-2018 thru 8-2018 totaling \$16,000.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Orders 4-2018 thru 8-2018 totaling \$6,100.00. John moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Electronic Funds Transfers 46-2018 & 47-2018 totaling \$2,789.94. John moved to approve, Peggy second. Roll Call: Lynn Whittlesey – abstain, Peggy Baaney – yes, John Kovacich – yes. Motion Carried

Linda requests a motion to approve Warrants 35027 thru 35058 & 35063 totaling \$17,191.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 35060 & 35061 totaling \$1,268.59. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 28-2018 through 44-2018 totaling \$7,666.32. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 35059 and 35062 totaling \$2,694.37. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 9:00 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn motioned at 9:01 pm to go back into Regular session John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.



John made a motion at 9:02 pm to go into Executive Session to discuss AFD hiring. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

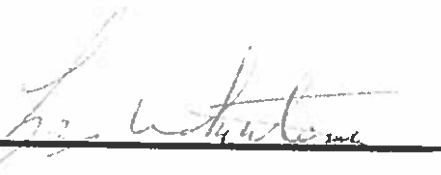
John made a motion to go back into Regular Session @ 9:10 pm. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Gregory Lanford will be placed on a 90 probationary period for the AFD effective tonight.

John motioned to adjourn the meeting at 9:11 pm, Lynn seconded. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion carried.

**ANNOUNCEMENTS**

X  X   
Trustee Trustee

X  X 