

## **Record of Proceedings**

### **Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on February 27, 2018 @ 7:00pm**

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Townhall

#### **ATTENDANCE**

Trustees Lynn Whittlesey, Peggy Baine, John Kovacich, Fiscal Officer, Linda Allen, Walt Baine, Martha Brevard, Mel Russell, Tom Nellis, John Allen, Phil Cox, Larry Fiegly, Dave Brannon, Bonnie Bowker, Dan Kolasky were all in attendance.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the February 13, 2018 Regular Meeting Minutes. Lynn moved to approve the February 13, 2018 Regular Meeting Minutes. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

#### **COMMUNICATIONS**

We received a Thank You Card from the Girl Scout Troop thanking us for the sleepover.

Email from Fluid Film for undercoating vehicles

Quote from American Door in the amount of \$468 to replace Townhall man door. Portage County Health Department dinner on 3/21/18 at Elks Club.

Quote from DJL on crack seal \$.64 1/2/lb. this is down from last year.

#### **FINANCIAL**

John Kovacich asked if there were any corrections or additions to the Financial Statement and January Bank Reconciliation. Lynn moved to approve the financial statement and January Bank Reconciliation. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

#### **FIRE DEPARTMENT**

##### **Old Business & New Business**

Chris Meduri sent MOU to Williamson now waiting for it to be returned.

#### **ROAD DEPARTMENT**

##### **Old Business & New Business**

John made a motion to accept DJL's bid at \$.64 1/2/pound for crack and seal. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

We will chip & seal Unger Road and Petrie Road this summer.

The Road Department will be taking classes thru LTAP for certification.

Working on the water issue on Moff Road and Hillcrest.

#### **ZONING**

##### **Old & New Business**

Dan gave the Zoning Report, three permits issued. Two for new construction and one for an accessory building.

#### **CEMETERY/REAL ESTATE/PARK**

##### **Old Business & New Business**

The Spring Clean Up will be held Friday April 27<sup>th</sup> from 8 am until 3 and again on Saturday, April 28<sup>th</sup> from 8 to 12.

## **ADMINISTRATION**

### **Old Business & New Business**

Lynn spoke to Chris Meduri regarding his abstaining on issues of the Road Department. Lynn is to stay out of the vote on Road Department issues at the yearly Organizational Meeting. He may vote on the remaining Road Department issues during the year.

Linda requested a motion to attend the Annual Local Government Officials Conference in Columbus on March 22 & 23 in Columbus. John made a motion for Linda to attend the Local Government Officials Conference at a cost of \$200 plus mileage, room, meals, and parking. Peggy second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Receipts 35-2018 thru 43-2018 totaling \$4,774.53. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda Allen requested a motion to approve Blanket Certificates 9-2018 thru 11-2018 totaling \$4,980.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Orders 9-2018 thru 18-2018 totaling \$24,018.00. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Electronic Funds Transfer 56-2018 totaling \$4,297.03. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda requests a motion to approve Warrants 35064 thru 35080 totaling \$6,672.01. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 35082 totaling \$456.96. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 49-2018 through 54-2018 totaling \$2,982.24. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 35081 and 35083 totaling \$2,694.37. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:13 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

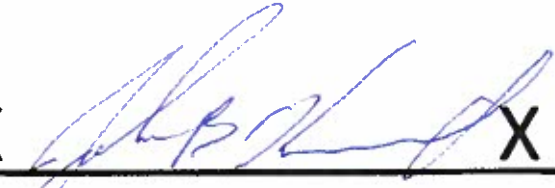
Lynn motioned at 8:14 pm to go back into Regular session Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.


John motioned to adjourn the meeting at 8:16 pm, Peggy seconded. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion carried.

## **ANNOUNCEMENTS**

AFD is having a Pancake Breakfast on March 18<sup>th</sup> from 8 until noon.

Methodist Church is having a Spaghetti Dinner Saturday, March 3<sup>rd</sup> from 4:30 to 6:30

X  X Peggy E. Barney  
Trustee Trustee

X  X L. Allen