

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on March 9, 2018 @ 7:00pm

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Townhall

ATTENDANCE

Trustees Lynn Whittlesey, Peggy Baine, John Kovacich, Fiscal Officer, Linda Allen, Walt Baine, Martha Brevard, Mel Russell, Tom Nellis, John Allen, Phil Cox, Larry Fiegly, Dave Brannon, Bonnie Bowker, Dan Kolasky, Phil Cox, Jesse Baughman, Melinda Bozek, Kay Hochar, Brenda Meyers, Vicki Brock were all in attendance.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the February 27, 2018 Regular Meeting Minutes. John stated that the minutes needed to be changed to reflect that the chip and seal was to be on Unger Road not German Church Road. John moved to approve the February 27, 2018 Regular Meeting Minutes with the noted change. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

COMMUNICATIONS

NOPEC Customer Give Back Program	PCAM Proclamation
Notice of Forfeiture	NOPEC Utility Bill Break
First Energy Customer Assistance Program	NOPEC Community Sponsorship Program
Way Point Insurance	Pipeline Safety Meeting

Booklets on Safety Equipment, Park equipment and office equipment.

FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. Lynn moved to approve the financial statement and January Bank Reconciliation. John second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

Mel gave the gas/diesel report for February. Road Department used 22.2 gallons of gas and 169 gallons of diesel. The AFD used 13 gallons of gas and 46.7 gallons of diesel.

Mel gave the February Monthly Fire Department Run Report. We had a total of 17 incidents in February.

Jesse Baughman informed us that the State had made new codes effective 1.1.2018 and he would/needs to attend these classes. Since he must take time off his regular job he is asking for us to pay him from the AFD. John made a motion for Jesse Baughman to attend the Ohio Certified Fire Code School and to be paid 8 hours at a rate of \$20.00 per hour. Lynn second. second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Peggy questioned if by paying Jesse would we be required to pay other employees in the same position. John said we would decide this on a case by case basis.

Mel asked to go into Executive Session to discuss AFD personnel hiring.

ROAD DEPARTMENT

Old Business & New Business

John said that he has received a couple inquiries regarding driveway culverts. Both cases the driveway was located on a state route.

89.5 tons of salt has been purchased so far this season. Tim is to order one more truck load.

John was driving down Moff Road during a heavy rain storm. He took pictures of the berm that we are losing. Something must be done.

Peggy was driving down Hillcrest during the heavy rain storm, and the water was flowing down the side of road as it should be.

Phil Cox stated that some trees at the bend on Petrie were coming down and needed to be addressed. Phil also wanted to know who was responsible for trees on right away. John said that the homeowners were the responsible parties.

The Road Department workers had serviced all mowers and equipment in anticipation of spring.

Peggy mentioned that Lowes has charged us sales tax again. Linda to follow up on.

John stated that so far we have had no word from ODOT on the speed limit study on Moff Road.

ZONING Old & New Business

Dan gave the Zoning Report; one permit was issued for an accessory building addition. He is also dealing with complains concerning 1430 Whittlesey and 6210 Oak Street. Two for new construction and one for an accessory building.

Phil Cox wanted to know if we had any power to force homeowners to clean up around their property. Dan explained that we could contact the sheriff's department or the health department but other than that noting that we do. John will see if possibly Alex Boulton from Portage County Recycle and possibly someone from the sheriff's department could come and talk to us about this problem.

Peggy made a motion to reinstate Jeff Lantz to the Zoning Appeals Board pending correct dates. John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

CEMETERY/REAL ESTATE/PARK Old Business & New Business

Peggy spoke to Chris Meduri about green burials. Chris said we do not need to have a special section set aside for green burial. John said that we need to review our cemetery policy

Porta John at park will be delivered April 15th.

Mrs. Hochar reminded us about her husband's grave needing more dirt.

ADMINSITRATION Old Business & New Business

Linda requested a motion to approve Receipts 44-2018 thru 60-2018 totaling \$22,892.46. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda Allen requested a motion to approve Blanket Certificates 12-2018 thru 13-2018 totaling \$15,500.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Orders 19-2018 thru 20-2018 totaling \$53,190.59. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Electronic Funds Transfers 74-2018 & 75-2018 totaling \$2,737.74. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried

Linda requests a motion to approve Warrants 35084 thru 35102 & 35108 totaling \$9,998.16. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 35104 thru 35106 totaling \$1,438.39. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 57-2018 through 72-2018 totaling \$6,007.86. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 35103 and 35107 totaling \$2,694.37. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:13 pm to pay bills, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:14 pm to go back into Regular session Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John made a motion to go into Executive Session to discuss AFD personnel hiring at 8:16. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John made a motion to go back into Regular Session at 8:26. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.


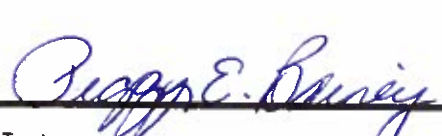

Peggy made a motion to put Lindsay Yvonne Davis on as an EMT/Firefighter for a 90-day probationary period. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned to adjourn the meeting at 8:27 pm, Peggy seconded. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

AFD is having a Pancake Breakfast on March 18th from 8 until noon.

Atwater Congregational Church is celebrating their 200th anniversary Sunday March 18th.

X		X	
	Trustee		Trustee
X		X	