

ATWATER TOWNSHIP LIABILITY AGREEMENT FOR USE OF TOWN HALL

CATEGORY DETERMINATIONS: (Check appropriate category)

1. ☐ Resident Individual: \$100 fee, *no fund raising*
OR
☐ Non-Resident Individual: \$150 fee, *no fund raising*
OR
☐ Group/Organization: fee waived, *one time event*
OR
☐ Group/Organization: fee waived, *long-term, multiple events*
OR
☐ Government Agency: fee waived

2. ☐ Fund Raising Event, *no individuals, non-profit groups/organizations only*
OR
☐ Not Fund Raising Event

3. ☐ Kitchen not needed
OR
☐ Kitchen without cooking needed
OR
☐ Kitchen with cooking needed

CONTACT & EVENT INFORMATION

Date(s) Reserved _____ Time _____ Group (if applicable) _____
Type of Function _____ Contact Person _____
Address _____ Phone _____ Date _____

I, the undersigned, understand that the Atwater Town Hall will be reserved for the above indicated conditions. I will adhere to the following criteria.

Please read and initial the following ⁹ items:

- ☐ 1. Alcoholic beverages are not allowed on the premises
- ☐ 2. Commercial fundraising is not permitted; however, non-profit groups are exempt
- ☐ 3. The Town Hall is available from 8 A.M. to 10 P.M.
- ☐ 4. The reserving individual is responsible for normal cleanup: tables and chairs stored, if needed, floor swept and mopped, and bathroom cleanliness

- _____ 5. The undersigned agrees to pay for any damage to Township property and replacement cost for any missing items
- _____ 6. Individuals or group causing harm to Township property may be denied use of the facilities in the future at the discretion of the Atwater Township Board of Trustees
- _____ 7. The undersign understands and hereby acknowledges that the Atwater Township Board of Trustees and all officials, employees, and representatives of the Township of Atwater shall not be responsible or liable for personal injury or property damage occurring to persons or their guests or invitees while using Town Hall for their own personal matters unrelated to the business of the Atwater Township Board of Trustees.
- _____ 8. All Cancellation must be made 48 hours before any rentals and confirmed by Atwater Township Trustee to receive any refund
- _____ 9. The Township Trustees reserve the right to deny any rental application for the use of the townhall to any individuals involved with, or the cause of any past violations of any provisions of this agreement, or past agreement.

The Atwater Township Boards of Trustees reserve the right to gather additional information, review, set conditions, and deny use of Township facilities in unusual, extraordinary situations.

— Send the completed agreement form and remit payment of applicable fee, payable to:

Atwater Township
P.O. Box 9
Atwater, Ohio 44201

The undersign releases and discharges the Atwater Township board of Trustees and all officials, employees, and representative of the Township of Atwater from any and all Liability, claims, demands, injuries, actions, causes of action of any kind of nature whatsoever that might occur arising for the use if the Township Premises.

Print Name _____

Signature _____ Date _____

Revised 5-23-22

**ATWATER TOWNSHIP LIABILITY AGREEMENT FOR USE OF
OLD SCHOOL PARK PAVILION**

CATEGORY DETERMINATIONS: (Check appropriate category)

1. ☐ Resident Individual: \$25 fee. *no fund raising*
OR
☐ Non-Resident Individual: \$40 fee, *no fund raising*
OR
☐ Group/Organization: fee waived
OR
☐ Government Agency: fee waived
2. ☐ Fund Raising Event, *no individuals, non-profit groups/organizations only*
OR
☐ Not Fund Raising Event

CONTACT & EVENT INFORMATION

Date(s) Reserved _____ Time _____ Group (if applicable) _____
Type of Function _____ Contact Person _____
Address _____ Phone _____ Date _____

I, the undersigned, understand that the Atwater Old School Park Pavilion will be reserved for the above indicated conditions. I will adhere to the following criteria.

Please read and initial the following 8 items:

- ☐ 1. Alcoholic beverages are not allowed on the premises
- ☐ 2. Fires of any type are not permitted other than with renter provided propane fueled cooking equipment
- ☐ 3. Commercial fundraising is not permitted; however, non-profit groups are exempt
- ☐ 4. The Pavilion is available from dawn to dusk, i.e. daylight hours
- ☐ 5. The reserving individual is responsible for normal cleanup: all trash and debris is to be deposited in Township provided trash receptacles
- ☐ 6. The undersigned agrees to pay for any damage to Township property and replacement cost for any missing items
- ☐ 7. Individuals or groups causing harm to Township property may be denied use of the facilities in the future at the discretion of the Atwater Township Board of Trustee

____ 8. The undersigned understands and hereby acknowledges that the Atwater Township Board of Trustees and all officials, employees, and representatives of the Township of Atwater shall not be responsible or liable for personal injury or property damage occurring to persons or their guests or invitees while using the Old School Park Pavilion for their own personal matters unrelated to the business of the Atwater Township Board of Trustees.

The Atwater Township Board of Trustees reserves the right to gather additional information, review, set conditions, and deny use of Township facilities in unusual, extraordinary situations.

Send the completed agreement form and remit payment of applicable fee, payable to:
Atwater Township
P. O. Box 9
Atwater OH 44201

The undersigned releases and discharges the Atwater Township Board of Trustees and all officials, employees, and representatives of the Township of Atwater from any and all liability, claims, demands, injuries, actions, causes of action of any kind or nature whatsoever that might occur arising for the use of the Township premises.

Printed Name _____

Signature _____ Date _____